

## **LEARN Executive Summary**

**August 25, 2023**

**8:30-10:00**

**LEARN**

**44 Hatchetts Hill Road, Old Lyme**

*Zoom option available - login below.*

Present: Robert Mitchell; Chair, Mindy Stone; Fiscal Officer, Dale Bernardoni; Secretary, Katherine Ericson; LEARN Executive Director, Maryann O'Donnell; Superintendent, Clinton Public Schools

Not in attendance: Aaron Daniels; Vice Chair, Cynthia Ritchie; Superintendent of New London Public School

Meeting began 8:31 am

### **AGENDA**

#### **1.0 Review of September Agenda**

- a. The Executive Committee reviewed the Board Agenda. Mrs. Ericson highlighted the important vote to authorize the Executive Director to purchase the 51 Daniels Avenue property for the cost of \$1.00. The policies put forth on the Board agenda all have minimal changes and have been amended to ensure policies align with the most current law.

#### **2.0 HR Updates**

- a. Mrs. Ericson updated the Board on the total number of hires that took place over the summer; in total LEARN is onboarding 31 certified staff. LEARN has also hired 12 new intervention specialists, a school health aide, an Occupational Therapist, a registered nurse and two Board Certified Behavior Analyst. Currently the agency is looking to hire 10 more certified teachers, and 12 more non-certified staff. Mrs. Ericson also provided an update on the interim admin support for Human Resources. Dr. Donlon and Beth McCaffery have done an excellent job navigating the various staffing issues that have arisen over the past few months. Overall, the Human Resources team continues to successfully support all the departments across the agency.

#### **3.0 Electric Vehicle Charging Station update**

- a. Mrs. Ericson provided a status report on LEARN's charging stations. LEARN is partnering with Daisy Solutions to finalize the work plan to implement the electric vehicle charging stations located at Hatchetts Hill, Ocean Avenue LEARNing Academy, Regional Multicultural Magnet School, and Marine Science Magnet High School.

- 4.0 Discussion of new Admin position:
- a. Mrs. Ericson explained to the Board the need to create a Director of Behavioral Services position. This position will supervise the 10 Board Certified Behavior Analysts as well as the five Register Behavior Techs. This leadership member will play an integral role in the expansion of LEARN programming.
- 5.0 Renovations needed to the Student Support Services Transition Academy leased facility located at 58 Pennsylvania Avenue, Niantic CT. Quotes are provided for the following work per policy #3323, Business; *Purchasing Policy*
- 5.1 Demolition quotes to be provided  
**Motion to accept Noble Construction bid on demolition of \$18,400. Bob Mitchell, Seconded by Craig Esposito Motion Passed 4-0**
  - 5.2 **Motion to amend the agenda to remove new flooring quotes, and replace it with Ceiling quotes. Bob Mitchell, seconded by Dale Bernardoni Motion Passed 4-0**
  - 5.3 New ceiling quotes to be provided  
**Motion to accept Delta Commercial Interior, Inc bid of \$14,400 Bob Mitchell seconded by Craig Esposito Motion Passed 4-0**
  - 5.4 New drywall quotes to be provided  
**Motion to accept Noble Construction bid of \$20,458 Dale Bernardoni, seconded by Bob Mitchell Motion Passed 4-0**
  - 5.5 Painting quotes to be provided  
**Motion to accept M Brett Painting Company Inc bid of \$17,520 Craig Esposito, seconded Bob Mitchell Motion Passed 4-0**
- 6.0 Adjournment 9:40am

Join via Zoom

<https://us02web.zoom.us/j/86360307996?pwd=Znh2N0RoK01ORjJycSsva1dKUx2Zz09>

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